



# Hillstone Primary School

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**Head Teacher: Ms G Sparrow**

## Attendance Matters

### What you can do:

1. Always remember that your child should only be absent from school for serious reasons
2. If your child is absent, please contact the office from 8am onwards
3. Make every effort to book medical appointments outside of school hours, where this is not possible, evidence will be needed to support the absence
4. Holidays are not authorised during term time.
5. Ensure that your child arrives before 8.45am – we now open our doors at 8.40am
6. Use breakfast club – this is open from 8.00am. There is a small charge of 40p per day, please use Scopay to book your child's place.

### What Hillstone will do:

1. We will make contact with you on the first day of absence, if we do not hear from you first
2. If your child's attendance falls below **90%** we will write to you
3. If there is no improvement we will invite you to meet with Mrs Gibbon and the attendance social worker to discuss issues that may be affecting your child's attendance
4. Hillstone rewards high attendance through certificates and rewards.

We are here to support you.  
Attendance is the key to success.



INVESTOR IN PEOPLE



Be Healthy  
Schools' Award



# Attendance Matters



Your child's attendance reflects missed days learning, over the whole academic year

95% = 9  
90% = 19  
85% = 29  
80% = 38  
75% = 48



## WORKING TOGETHER BECAUSE YOUR CHILD'S ATTENDANCE MATTERS

### Good Attendance:

- Impacts emotional and social well-being
- Helps build resilience
- Develops life skills
- Improves academic skills



Arriving late affects learning time

- 5 minutes = 3.4 school days
- 10 minutes = 1.4 school weeks
- 15 minutes = 2.6 school weeks
- 20 minutes = 2.8 school weeks
- 30 minutes = 4 school weeks